



Natural Resources Conservation Service
Wallace F. Bennett Federal Building
125 South State Street, Room 4402
Salt Lake City, UT 84138-1100

August 21, 2008

UTAH BULLETIN NO. UT340-08-01

**SUBJECT: PERFORMANCE RESULTS SYSTEM (PRS) FISCAL YEAR 2008
CLOSE-OUT**

Purpose: To transmit notice of the NRCS Performance Results System (PRS) fiscal year (FY) 2008 close out requirements for Utah.

Background: National Bulletin: 340-8-6 has been issued in regards to PRS. Utah's bulletin serves as further state instruction on FY08 year end close out for PRS.

Expiration: December 31, 2008

The majority of Utah's PRS reporting will be done by September 26, 2008. This will allow for a few days to check and validate the information before the National ending date of September 30, 2008. Reporting or editing of the FY 2008 data will not be permitted after September 30, 2008.

ASTC-FO will complete the following items for their assigned areas.

Item #1 – Data entry and quality assurance: By **September 29, 2008**, ensure that all allowable performance data are entered for FY 2008. Also, ensure that the data is accurate, complete, and consistent. ASTC-FO will send an email to Hue Dang Acting Assistant State Conservationist – Operations Hue.Dang@ca.usda.gov when this is complete.

Item #2 – Explanatory notes: For **individual program performance in Measures 0.10, 1.10, 2.12, 2.20, 3.10, and 3.30** that either did not attain 95 percent or exceeded 110 percent of the Areas FY 2008 goal, provide a brief written description of the factors that contributed to the shortfall or excess. Explanatory notes should be sent to Hue.Dang@ca.usda.gov no later than **October 6, 2008**.

State Program Managers will complete the following items for their assigned areas.

Item #1 – Data entry and quality assurance: By **September 29, 2008**, ensure that all allowable performance data are entered for FY 2008. Also, ensure that data is accurate, complete, and consistent. State Program Managers will send an email to Hue Dang Acting Assistant State Conservationist – Operations Hue.Dang@ca.usda.gov when this is complete.

Item #2 – Explanatory notes: For **individual program performance in Measures 0.20, 1.00, 1.02, 2.00, 6.12 and 6.13** that either did not attain 95 percent or exceeded 110 percent of the states FY 2008 goal, provide a brief written description of the factors that contributed to the shortfall or excess. Explanatory notes should be sent to Hue.Dang@ca.usda.gov no later than **October 6, 2008**.

Contact: Hue Dang, Acting Assistant State Conservationist for Operations
(801) 524-4552 Hue.Dang@ca.usda.gov

James Huggard, State Technology Coordinator
(801) 524-4587 James.Huggard@ut.usda.gov

/S/

SYLVIA A. GILLEN
State Conservationist

Distribution: E